

Quick reference card Eye Catcher MXP

To place a call:

- Press the **directory** button, select 'My Contacts', select the person you want to call and press the green **call** button.
- If the number is not in the directory, you can enter the number directly. Press the green **call** button and enter the number of the person you wish to call (the keypad is under the protective cover of the remote). This number may be an IP number, an ISDN number or a SIP address.

Audio controls:

- You can adjust the volume using the **volume** button.
- The **mute** button will mute your microphone. The other party will not hear your side and a microphone mute symbol will appear.

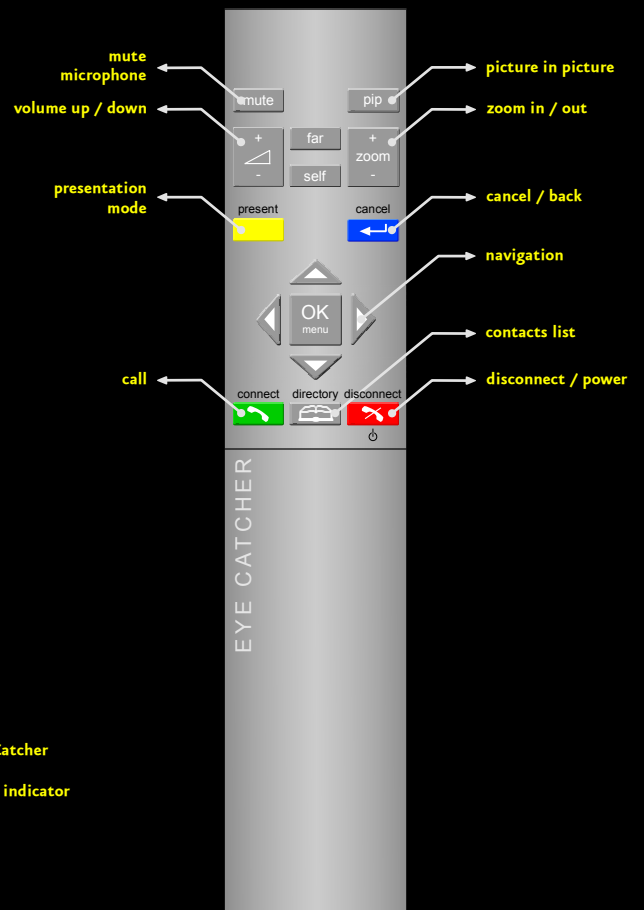
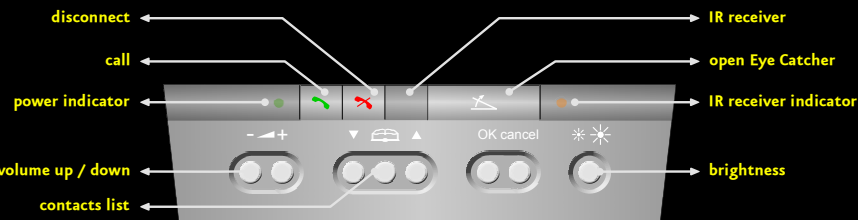
Add someone to your directory:

- To add a new name and number to your directory, start by pressing the **directory** button. Select 'My Contacts', select the 'new' icon on the left hand side of your screen and follow the on screen instructions. It is advised to set the bandwidth to 512 kbps.



Remote control misplaced or battery down?

- You can still answer or make calls by using the buttons behind the cover on the front of your Eye Catcher (see picture below).



Camera adjustments:

- You can adjust your camera using the **zoom** button and the navigation buttons (pan & tilt). While adjusting the camera, the picture in picture (pip) will automatically pop up. You can adjust the pip by pressing the **pip** button. It can be positioned in all four corners of the screen or it can be hidden after another press of the **pip** button. By pressing the **self** button, the device will show you as you will be seen by the other end. To display the remote site, you have to press the **self** button again. You can also adjust the camera position at the far end. First you have to press the **far** button. On the screen you will notice a grey status line with the text "far end control". Now you can adjust the far end camera with the zoom and navigation buttons. By pressing the **far** button again you go back to your own camera controls.

Advice 1:

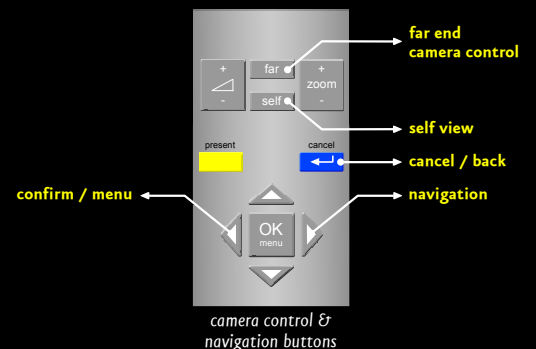
- We advise to adjust the camera settings at the start of the conversation. Adjusting the camera during your video meeting can prove very distracting.

Advice 2:

- Avoid backlight. Your conferencing partner will not receive good picture quality when you have a powerful light source behind you, e.g. a window with direct sunlight. Try to position the Eye Catcher in such a way that you yourself face the window or light source.

The menu:

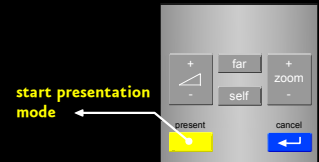
When the system is in standby the screen is black. By pressing any key on the remote control the system will wake up and show the welcome screen. The welcome screen presents the main menu, the selfview and your own IP and/or ISDN-number. You can navigate the menu with the navigation buttons, the **OK/menu** button and by using the blue **cancel** button. When in a call the menu automatically disappears after 15 seconds. Press **OK/menu** on the remote to bring it back. You can hide the menu manually by pressing the blue **cancel** button.



Presenting data from your PC to the remote site:

- Connect your PC with a DVI cable to the top DVI-I connector on the back of the Eye Catcher.
When in call press the yellow **present** button on your remote to display your presentation to the remote party. By pressing the **present** button again, you resume the meeting without the presentation.

Note: On most laptops you must press a special key-combination to activate the external video-connector on your laptop.



More locations in one call (Multisite-option):

- If your Eye Catcher has the Multisite software installed you can have up to 4 video calls from 4 different locations at the same time.
To set up a conference call you can call locations one by one (or they can call you) or you select a multi site entry from your directory. The Eye Catcher will display all participants at the same time (viewing mode "continuous presence"). Other viewing modes can be selected such as "voice switched". In this viewing mode the Eye Catcher automatically switches to the person talking and displays this person full screen at the remote locations. If you like to change the viewing mode, press the **OK/menu** or the blue **cancel** button. Then go to "services" and select "multi site layout".

You can end just one of the participating calls and continue with the others (press the **OK/menu** button for the participants list) or you can end all calls at the same time by pressing the red **disconnect** button.

To create a multi site entry in the directory press the **directory** button, go to "my contacts" and select the **new multi site** entry at the left hand side of the screen. The participants selected to be part of this multi site entry have to be present in your local directory.



new multisite

Further information required?

- This quick reference card just describes the main functionality and is kept as simple as possible. Your Eye Catcher is loaded with features. For advanced installation or operating instructions, please refer to the CD-ROM which is supplied with the product or call our helpdesk for further instructions or if you have any questions.



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